<u>Unit 1</u>						
He's (	) a tie.	(着ている	状態)			
He's (	)(		) a tie.	(着る	動作)	
He's (	) a tie.	(選ぶ)				
She's (	) off he	r coat.				
The menu (		) a wide choi	ce of dishe	es.		
The plane (		) off at 7 o'cl	lock.			
Our MP3 player is be	ginning	to (	)	(	).	
He has to ( career.		) a choice (		)	family	and
The company has no the proposal.	(		) but to (			)

accept between choice choosing make off
offer on putting take taking took wearing

<u>Unit 2</u>			
They're (	) in the s	ame (	).
Be (	) to read the dire ).	ctions carefull	ly before using this
She pointed in the (	)	direction.	
I looked ( (	) the rest	aurant's numb	er in the telephone
The (	) cut won't (	)	) our project directly.
Ms. Anderson is on the	he (	) of dire	ectors.

affect budget board direction directory
equipment looking opposite sure up

## Unit 3

There is one importan	nt fact that you have (	).
Mr. Carter (	) all the company's	s advertising.
Gordon was (	) by grief.	
Ms. Becket was (	) by the ar	nount of work
she had to deal with.		
I'll (	) your mistake this time.	
An (	) majority voted i	in favor of the
proposal.		
We have to (	) a lot of dif	ficulties.
The building (	) the river.	

overcomeoverlookoverlookedoverlooksoverseesoverwhelmedoverwhelming

Unit 4		
They're sitting side (	) side.	
They're sitting (	) to each other.	
They're strolling hand (	) hand through the park.	
They're standing face (	) face.	
Her appointments were schedule	ed back ( ) ba	ick
until midnight.		
She's standing (	) the counter.	
The cars are parked in (	) of the building.	
There is a sofa (	) the corner of the room.	

behind	front	in	in	
next	by	to	to	

<u>Unit 5</u>			
(	) are	e crossing the stree	t.
Three in five (		) break th	ne speed limit on
highways.			
Over 50,000 (		) tı	urned out for the
final.			
The bus driver and	six (		)
were injured in the	accident.		
motorists pa	ssengers	pedestrians	spectators

<u>Unit 6</u>	
Boxes are (	) on top of each other.
They are (	) the shelves with goods.
He (	) the boxes on top of one
another.	
She (	) more food onto my plate.
There is a (	) of papers on his desk.
I haven't finished (	) my suitcase.
She (	) the box with tape.
Our bookshelves are easy to (	).

assemble	heaped	packing	pile
piled	sealed	stacked	stacking

Unit 7					
She's ( ) a pl	astic bag.				
The marketing department is (			)	a surv	ey.
The marketing department is (			)	ou	t a
survey.					
Mr. Jackson always (		)	at	the	local
supermarket.					
She's (	) a noteb	ook to	the m	an.	
She (	) the buc	ket wit	h wate	er.	
The vacancy has already been (				).	
Please (	)	tł	ne	foll	owing
questionnaire.					
Please (	)	out	the	foll	owing
questionnaire.					

carrying carrying complete conducting fill filled filled handing shop

# Unit 8

The Central Bank decided	d to (	) interest rates.
They're (	) the stairs. (= Th	ey're going down the
stairs.)		
They're (	) the stairs.	(= They're going up
the stairs)		
They're (	) the stairs.	(= They're going up
the stairs)		
The hotels are listed in as	scending (	) of price.
They're (	) the flag.	

ascending climbing descending lowering lower order

revenue.

Unit 9		
Two men are (		) on the sofa.
Two men are (		) on the sofa.
You can (	) on n	ne.
Please (	) dow	'n.
Please have a (		).
Please be (	).	
Ms. Lawrence (		) the weekly staff meeting.
There were about 300 people or	n (	) the
ship, not counting the crew.		
Please remain (		) during takeoff.
The magazine (		) heavily on advertising

board	chairs	count	relies	seat
seated	seated	seated	sit	sitting

<u>Unit 10</u>	
He's (	) a machine.
He (	) a truck.
The company (	) a chain of restaurants
nationwide.	
She's (	) a stroller.
We are trying to cut (	) costs.
The government (	) its ban on US beef
imports.	
She had an (	) to remove her appendix last
year.	
Can you (	) me to the station?
Microsoft (	) its new operating system last
week.	

drive drived launched lifted operates
operating operation pushing

<u>Unit 11</u>					
He (	) taking bribes.				
She is (	) to conserving wildlife.				
When did they (	)the report to the				
manager?					
Your work (	) is not renewable.				
The deadline for the (	) of proposals is				
March 31.					
(	) is free for children under 12.				

admission admitted committed

permit submission submit

<u>Unit 12</u>	
How many people have (	) for the position?
Becky (	) to three universities and was
accepted by two of them.	
The same rules (	) to part-time workers.
We (	) counseling services for small
businesses.	
The region is (	) for its beautiful nature.
The Academy Awards are	commonly (
as the Oscars.	
The TV program is (	) for children aged
8-12.	

applied applied apply intended known known provide

### <u>Unit 13</u>

Finance	Ministers	from	the	region	held	a mee	eting	to	dis	cuss
economi	c (			).						
Did you	have any	(			) fin	iding oi	ur of	fice	?	
The com	pany has	introdu	ced	new (					)	to
protect c	onsumers	agains	t frai	ud.						
We had	great diffi	culty in	(			) a	site	for	a	new
factory.										
The emp	oloyees are	e deeply	y (			) by	/ the	e p	ropo	osed
merger p	olan.									
The gove	ernor (			) a	sta	tement	de	nyii	ng	the
allegatio	ns.									
There is	a fatal (				) in	the sec	urity	sys	tem	١.
findi	ng	flaw		issues	i	ssued				
meas	ures	tro	uble	;	trou	ıbled				

Unit 14							
Congratulations of	on your (		)		to	bra	anch
manager!							
The supermarket	is doing a spe	ecial (				)	of
fruit juice.							
Ms. Lee was (			) to div	ision	direc	tor.	
Cannon launched	an advertisin	g camp	aign to (				)
its new digital car	nera.						
We need a writter	n (		) of you	ır or	der.		
I'd like to (		) my	reserva	tion	on F	light	205
for Chicago.							
I would (		) it it	f you co	uld	resch	edule	our
meeting.							
Your proposal is	currently unde	er (				).	
appreciate	confirm	confi	rmation	coı	nsider	ation	
promote	promoted	pro	motion	I	oromo	tion	

<u>Unit 15</u>					
It is (	) recomme	nded that	you	install	anti-virus
software on your c	computer.				
Is Ms. Roberts (	) to come to the party?				
You are (	) invited to attend our annual meeting				
of shareholders.					
What's the most (		) outcome	e of th	e election	on?
The president was	strongly (		) 1	to the pr	oposal.
Mr. Martin (	) agreed t	o spea	ak at the	e event.	
cordially	kindly	ý	lik	ely	
likely	oppos	ed	str	ongly	

Unit 16						
What is the (	) of your	r visit	to Ma	alaysia	ı?	
A meeting was (	)	for	the	purp	ose	of
electing a new leader.						
She dropped the document on (				).		
We need to (	) a date	for the	e next	meeti	ng.	
The company is trying to cut (				) co	sts	by
20 %.						
The five-course dinner (		)	us	100	dol	lars
each.						
Each seminar is 90 minutes in (				).		
called cost	fix		labor			
length pur	pose		purp	ose		

much	sound	wai	nt	
fancy	feel f	eel look		
It ( ) li	ke you had a g	great time in H	awaii.	
The new manager (	) lik	e a friendly pe	erson.	
This material (	) like silk.			
Do you (	) going for a drink after work?			
Do you (	) to play tennis after work?			
A: No, I'm (	) too tired.			
Q: Do you (	) like going for a swim after work?			
<u>Unit 17</u>				

<u>Unit 18</u>							
Q: Can I pay by c		) do 1	I hav	e to	pay		
cash?							
A: (	) is fine.						
Please keep the de	oors locked at	(		) time	s.		
There are entranc		) side of the building.					
Thousands of tour	rists visit Italy	(			) yea	r.	
You can choose (		)	French	fries	or	mas	hed
potatoes.							
We need to hire (		) a	assistant.				
another	all		either	e	ither		
either	everv	,	or				

<u>Unit 19</u>					
Q: Are there any tickets (		)	for	ton	ight's
concert?					
A: Sorry, they're all sold (		).			
The deal was (		) to both	sides.		
We will send you our new car	talog as s	oon as it	become	S	
(					
Air pollution in the city has e	xceeded	(		)	
levels.					
Managers should be held (			)	for	their
decisions.					
Please let me know your (		)	for the	next	three
weeks.					
acceptable accounta	ble ag	reeable	avail	able	
available avai	lability	out			

<u>Unit 20</u>			
Q: Would you like	to (	) a taxi to t	he station?
A: Yes, that would	l be (	).	
We (	) at the station of	on time.	
Mr. Burton does no	ot like (	) ideas with	n his coworkers.
Norfolk Internatio	nal Airport has o	ver 400 (	) and
departures daily.			
The participants w	vill be (	) into	o small groups.
The computer mar	nufacturer is tryin	g to increase its	s market
(	) in Japan.		
Where are you (	)?		
arrived	arrivals	great	divided
heading	share	sharing	share

<u>Unit 21</u>		
Q: How often do you hav	re to (	) the light bulbs?
A: They usually (	) two year	·S.
The trees are (	rater.	
The terms of the contract	are under (	).
We are looking for a suita	able (	) for Ms. Harris.
Please (	) your flight 72 h	nours before departure.
Mr. Newman will be (	) M	Is. Kenton as personnel
manager.		
The board is (	) the budg	get proposal.
Mr. Higgins (	) on his su	accesses and failures.
last	reconfirm	reflected
reflected	replace	replacing
replacement	review	reviewing

### <u>Unit 22</u> ) to begin? Q: What time is the meeting ( A: It ( ) in half an hour. I was ( ) to finish the revision by Wednesday, but I couldn't. I ( ) if it rains, we'll have to cancel our picnic plans. ) the company rejects all of our demands, ( what will we do? You are not ( ) to open the envelope. Mr. Jacob is ( ) doing research in Florida. This restaurant is ( ) to be the best in town. suppose supposed supposed starts supposed supposed supposedly supposing

Unit 23						
Q: Who's in (		)	of	making	the	travel
arrangements for tl	ne convent	ion?				
A: Mr. Richards, ir	ı (		),	is handling	g that.	
The company made	e record pr	ofits l	ast ye	ar in (		)
of increased compe	etition.					
Mr. Brown gave a	speech at t	he con	feren	ce in (		)
of Mr. Lee, who wa	as unable t	o atter	nd.			
A new airport was	built in the	e area,	(		)	protests
from local resident	S.					
I'm all in (	) of	f flexil	ble wo	orking hou	rs.	
Ms. O'Leary is (		) f	or rec	ruiting and	d trair	ning new
staff.						
charge	despite	fa	vor	lieu		
personnel	resp	onsib	le	spite		

Unit 24				
W: Isn't the quarterly	report (		) soon?	
M: Yes, the (		) is the da	y after tom	orrow.
My passport is (		) for anoth	ner two yea	ars.
Sue didn't pay her (		) la	st month.	
My flight was cancelled (		) to technical		
problems.				
At least two years of	sales expe	rience is a	(	).
The departure was (		, o (	wing to bac	d weather.
The president is (		) to visit o	our branch	next week.
deadline	delayed	due	due	
due	dues	good	must	

<u>Unit 25</u>	
Q: Why did you come to	( ) so early this morning?
A: In order to (	) the heavy traffic.
Eastbound traffic is being	g ( ) due to an accident.
Traffic is (	) smoothly on all roads going out of the
city.	
You should avoid (	) our online banking
services through shared of	computers.
The road (	) sharply after the pond.
The government is consi	dering a ( ) of public
funds to the private sector	r.
accessing avo	oid diversion diverted
flowing	turns work

<u>Unit 26</u>				
Q: How (	) is the co	nvention ce	nter from he	re?
A: Only a few minutes (		).		
My birthday is still month	ns (	).		
The airport is (	) av	way from he	ere.	
Mr. Stuart has been (		) from w	ork for a we	ek.
The two cities are 50 kilo	meters (		).	
The computer course is 1	0 weeks (		).	
Ms. Anderson is by (		) the bes	st candidate f	for the
job.				
The report is ten pages (		).		
apart away	away	away	far	
far fa	ar	long	long	

<u>Unit 27</u>			
Q: How was the lecture	last night?		
A: It was very (	).		
A truck crashed into my	house, but (	) no	one was
home.			
I complained to the man	ager, but he wası	n't very (	).
It is (	) to carry a fire	earm in some cou	intries.
It may be just (	) thinki	ng, but I think	our new
video camera will sell w	ell.		
Mr. Raymond was (	)	to hear that his	physical
exam results were all fin	e.		
helpful	lawful	thankful	
thankfully	useful	wishful	

attendees

<u>Unit 28</u>			
Q: What did you think of	the seminar yeste	rday?	
A: Actually, I wasn't able	e to (	) it.	
Nick didn't (	) to the par	rty.	
We have an average (	) of	50,000 fans pe	er game.
I can't (	) right now. I hav	e to think abou	ut it.
A flight (	) will serve you r	efreshments sl	nortly.
Which school do your ch	ildren (	)?	
A lot of handouts were ha	anded out to (		) of the
event.			
attend attend	attendance	attendant	

come

decide

<u>Unit 29</u>				
Q: Don't y	ou need to (		) food f	for the party?
A: No, Jane is taking (			) of it.	
The annua	ıl conference w	vill take (		) in May.
We (	) bus	iness with a nu	umber o	f companies
overseas.				
The annua	l conference w	vill be (	)	in May.
Ann is tak	ing care of the	dog (	) we are on holiday	
(	care	do	held	
C	order	place	while	

<u>Unit 30</u>	
Q: Didn't Bob Jenkins (	) to work in the customer
service department?	
A: Yes, but he was (	).
A German (	) of our brochure will be ready in
two weeks.	
I'd like to (	) \$400 from my savings account to my
checking account.	
Mr. Thomas has (	) a transfer to the London office.
The country has been (	) into a major industrial
nation within the last dec	ade.
Her first novel has been (	) into 24 languages.
Ms. Gibson (	) to the human resources
department last year.	

requested transfer transferred transferred transferred transferred

<u>Unit 31</u>				
W: Do you want to wait, or would you (				
back later?				
M: I don't (	) waiting.			
I want to look at the ( ) results first before				
discussing our plan.				
Would you (	) calling the t	ravel agency?		
We are (	) for an experienced manager to lead			
our marketing team.				
Do you mind if I ( ) you some questions?				
ask	looking	mind		
mind	rather	survey		

<u>Unit 32</u>	
M: Why is the (	) of the new office being
delayed?	
W: We have to get a building (	) first.
Proceeds from the concert will	be ( ) to charity.
The city has decided to (	) another runway at the
airport.	
The new model will go into (	) early next year.
The hotel chain is trying to imp	prove customer
( ).	
Our new ( ) pro	duces 2,000 cars per day.
This server is designed to (	) the needs of small
businesses that have no in-hous	se IT staff.

construct construction donated permit
plant production satisfaction satisfy

### <u>Unit 33</u>

W: Do we have enough copy paper, or should I (			
some more?			
M: We still have (	).		
They have spent an (		) amount of time on this	
project.			
We have received a (		) of complaints regarding	g
noise from the constru	action site.		
It took us a great deal	of time and (	) to find the	<b>;</b>
right venue for the par	rty.		
We have (	) of time to	prepare before the	
presentation.			
effort	enormous	number	
order	plenty	plenty	

<u>Unit 34</u>			
M: Do I need to (	) o	ut the form?	
W: It's not (	) this time	e.	
No (	) booking is nec	essary.	
We need to make a	. (	) immediate	ly.
There is a (	) need for	r new housing in	this area.
The company is in	need of (	) fina	ncing.
A car is an absolute	e (	) in this tow	n.
Expensive restaura	nts aren't (	) the l	oest.
additional	advance	decision	fill
growing	necessarily	necessary	necessity

<u>Unit 35</u>		
W: How did your (	) go this afternoon?	
M: It couldn't have gone (	).	
W: What do you do for a (	)?	
M: I'm an ( ).		
I have ( ) to do	) to do with Mr. Goldberg.	
We will be able to give you more	e ( ) later this	
week.		
Mr. Morgan gave a presentation	at the ( ).	
Mr. Chung ( ) a trading company in Hong		
Kong.		

engineer	better	conference	details
living	nothing	presentation	runs

<u>Unit 36</u>		
M: What's the weather (		) for tomorrow?
W: They're (	) snow.	
It is difficult to make accurate (		) about the
effects of global warmin	ng.	
The software is designed to (		) outsiders from
accessing your network		
His reaction to the news was (		).
I'll ( ) an	estimate for t	he repairs.
The unemployment rate is (		) to fall to 4% by
the end of the year.		

forecast predictable predicted predicting predictions prepare prevent

<u>Unit 37</u>			
W: Is the (	) for tomor	row's meet	ting ready?
M: Not yet. Mr. Tyler is (		) i	t now.
The board of directors me	et this morni	ng to discu	iss the union's
( ).			
In our company, (		) is high	on the agenda.
Karen keeps a diary.			
The first (	) on	the agenda	was the new
evaluation system.			
I didn't put the meeting d	late in my (		).
Mr. Keen took the (		) of the n	neeting.
agenda den	nands	diary	item
minutes	quality	r	eviewing

<u>Unit 38</u>				
M: Excuse me. How much does it (				)
park here?				
W: It's four dollars fo	or the first h	our, and then two	dollars for	
(	) addit	ional hour.		
The delay has (		) the comp	any an	
important contract.				
We need to cut (		) costs.		
How would you like t	to (	)?		
The union is pushing	for better p	ay and (		).
How long does it (		) to get the	ere?	
How much did the co	mpany (		) on the	
renovation of the head	dquarters?			
conditions	cost	cost	every	
operating	pay	spend	take	

<u>Unit 39</u>			
W: What time will yo	ou come back from the (		)
station?			
M: The (	) told me my	y car should be read	dy
by half past eleven, s	o I'll probably be back	around noon.	
I called the (	) to fix the s	ink.	
This beautiful church	n is a fine example of Go	othic	
(	).		
The flight was delayed	ed due to a mechanical(		).
I'd like to make an (		) to see Doctor	
Quinn this afternoon			
appointment	architecture	failure	
mechanic	plumber	service	

# <u>Unit 40</u> M: Could you put me ( ) to David Chung's room, please? W: ( ) on please.... I'm sorry, I can't find anyone ) that name on our computer. Are you sure he's ) here? We need to put the proposal ( ) by the end of the week. I put ( ) one hour every day to do physical exercise. Mr. Powell managed to push the ( ) through. ) a number of The committee put ( suggestions.

aside by deal forward hold staying through together

## <u>Unit 41</u>

M: Sarah, we're thinking of going to the new Thai restaurant			
around the (	around the ( ). Would you l		
us?			
W: Sure. I'll (		) join you.	
The people in the l	notel were (		) foreign tourists.
Mr. Poon arrived in	n the US as a 1	refugee, bu	t later became a highly
(	) businessma	n.	
If you are in Hull, the Museums Quarter is ( ) wort			
a visit.			
We need a (	) answ	er by tomo	orrow.
The laptop comput	ter you ordered	d is (	) unavailable.
corner	currently	definite	definitely
definitely	y ma	inly	successful

# <u>Unit 42</u> W: I need to go to the ( ) office. Could you tell me where it is? M: You have to go all the way down that ( ). It's right next to the machine room. ) security. The ceremony took place under ( Ms. Forster has saved enough money to feel ( secure. ) secured a \$40 million contract The firm ( with the Chinese government. The loan is ( ) against your home. Please make sure your seatbelt is ( ) fastened.

financially hallway recently secured securely security tight

## <u>Unit 43</u>

M: Hello, this is James Newton from ABC Travel. May I			
(	) to Ms. Becket, please?		
W: She's not in this depart	tment anymore. You can		
(	) her at 5574-5893, extension 205.		
I'll call you when I get (	) work today.		
Keep all medicines (	) of the reach of		
children.			
The two companies failed	to ( ) an		
agreement.			
I sent her flowers (	) her birthday.		
May I talk (	) the manager, please?		
for off	out reach		
reach	speak to		

## <u>Unit 44</u>

W: Do you think Mr. Mandelson would (	) the Italian
restaurant by the river?	
M: Yes, but you should make a reservation	well in (
). That restauran	at is very popular.
This offer is ( ) to	change without advance
notice.	
Before joining our company, Mr. Warner (	) as Senior
Vice President of Marketing at Dillon's Co	orp.
Vegetarian meals are provided by (	)
arrangement.	
The agenda will be (	) one week prior to the
meeting.	
Let's make an early (	) tomorrow.
available advance like	prior
served start subject	

## <u>Unit 45</u>

M: Hello, I ordered two bo	ooks (	) yo	our website
more than three weeks	ago, but I hav	ven't received th	em yet. Could
you look (	) it, ple	ase?	
W: Certainly, sir. Do you h	nave your orde	er number (	)
hand?			
While Cathy was (	)	on business, he	r sister looked
after her dog.			
Could you look (	)	my CV and off	er some
suggestions for improvement	ent?		
Management is looking in	to the possibil	ity (	) merging
the two offices.			
I'm looking (	) to see	ing you soon.	
at away	from	forward	
into	of o	over	

## <u>Unit 46</u>

M: Good morning. My name is Tony Marks. I've come to			
(	for the conference.		
W: Mr. Marks Yes, here's your conference badge, and this is your			
information pack. The open	ing ( ) starts at 10		
The (	) number is different from the serial		
number.			
The protesters are calling fo	r the Prime Minister to		
( ).			
It concerns me that employe	ee ( ) is rising.		
I'm (	) about his health.		
There is (	) concern about the rising		
prices of heating fuel.			

growing resign register registration
session turnover worried

postpone

## <u>Unit 47</u> W: I can't ( ) the staff meeting this afternoon because I'll be on a conference call with an important ( ). M: Well, if we ( ) the meeting until tomorrow, will you be able to ( ) it? Germany ( ) the 2006 World Cup. My flight was ( ) because of bad weather. Peter just ( ) a new job. We had problems with this ( ) right from the start. I have to ( ) buying a new car until next year. client cancelled attend hosted make

project

started

postpone

# <u>Unit 48</u>

W: So, could you fill out this (	) form, please?
And we need a (	) of 10 percent.
M: Can I (	) by credit card?
A full refund will be given if (	) is made at least
14 days prior to scheduled arriv	al.
I'd like to (	) a deposit into my savings account.
Tourism is a major source of (	) for Malta.
We have (	) a computerized data collection
system.	
We will refund your money	in full if you are not completely
(	
Our records show that you (	) 200 dollars into
your checking account on Febru	ary 5th.

booking cancellation deposit deposited implemented income make pay satisfied

<u>Unit 49</u>					
M: I'm (		) thr	ee weeks of	f from tom	orrow. Do
you need (		) be	fore I leave	?	
W: I don't think v	ve'll have	any (			), but could
you give me your	mobile ph	one num	ber? Just in	(	`
something comes	up.				
Mr. Hunt explaine	ed the prop	oosal in (			) at the last
meeting.					
You'd (		) tak	ce an umbre	lla, in case	it rains.
I'll buy you a drii	nk in (		) fe	or your hel	p.
By law, teenagers	are not al	lowed to	drink alcoh	ol, but in	
(	)	they do.			
In case of fire, (			) the alar	m bell.	
anything	better	case	detail	emergen	cies
	ret			akino	

## <u>Unit 50</u>

W: I can't (	) this printer is out of order again! We
just had it (	) last week, didn't we?
M: Yes, it breaks down a lot (	). I think it's time
to get a new one.	
Please (	) your name in block capitals.
Could you (	) this letter for me?
Always read the small (	) before signing any
contract.	
My bicycle was damaged (	) repair.
The walls have been (	) yellow.

believe beyond lately painted

print print repaired type

# <u>Unit 51</u>

The time is now half past ten, and we	'll be starting our (
of the factory at 10:50. So let's (	) a break for
twenty minutes.	
Prices for the above (	) are based on charter
flights from Sydney to Jakarta.	
I took part in a (	) tour of the museum.
While staying in London, we took a d	ay ( ) to
Stratford-upon-Avon.	
The presenter (	) and fell as he was leaving the
stage after giving his speech.	
We finally arrived in Saint Louis after	a seven-hour (
by car.	

tripped guided itineraries
journey take tour trip

## <u>Unit 52</u>

Thank you for calling Ca	arleton Consultants	. Our business
(	) are from 10 a.m. to 5 p.m., Monday	
through Friday.		
Product quality has signi	ificantly improved i	in a short
(	) of time.	
I've been there many (		).
The bank is expanding (		) worldwide.
Diana is paid well, but s	he has to work long	).
We don't have much (		) before the guests turn
up.		
1,	1	
hours	hours	operations
period	time	times

## <u>Unit 53</u>

(	) passengers. l	Due to signal pro	blems, all	1
trains out of Zurich are	delayed (		). We an	re
sorry for the (	)	and thank you f	or your	
patience.				
The Queen's Hotel is co	omfortable, but it	is (		)
located.				
We (	) for any incom	nvenience caused	d by the er	ror.
Please return the (		) form at y	our earlies	st
convenience.				
For your (	)	, we are open un	til 11 p.m.	•
Am I calling at an (		) time?		
apologize	attention	completed		
convenience	inconvenience			
inconvenient	inconvenientl	y indefini	tely	
İ				

## <u>Unit 54</u>

Good morning, everyone. Before we begin today's meeting, I have		
some (	) to make.	
The Japanese car manufacturer ( to build a new factory in Poland	•	
The two companies are ( announcement about the merger	) to make an official later today.	
My niece wants to become a TV	).	
announced announcements	announcer expected	

## <u>Unit 55</u>

The first 50 people to (	) tickets will receive a
free gift.	
Mr. Lopez (	) heavily in property.
The country is trying to attract as m	nany foreign investors as possible
to (	ts economy.
Sam was (	) the task of creating a new
website.	
We don't (	) visitors to take pictures of the
exhibits inside the museum.	
Mr. Hurd went to Pakistan on a spe	ecial (
The company made a huge (	) in product
development.	
Be sure to keep your receipt as (	) of purchase.

allow assigned assignment boost invested investment proof purchase

## <u>Unit 56</u>

The City of Santa Barbara would	ike to (
residents and commuters that begi	nning Monday, October 15th,
Valencia Boulevard will be (	) for construction
work.	
Mr. Adams (	) with us about the importance
of employee training.	
Dr. Aziz signed a (	) agreement with the
chemical company.	
I'll put up a (	) about the training workshop
on the bulletin board.	
Gene lives within commuting (	) of
Chicago.	
Please inform us of any (	) of address as
soon as possible.	
agreed change clo	sed confidentiality
distance inform no	otice

## <u>Unit 57</u>

If you have any questions or (	) about this policy,
please don't (	) to contact me or any member
of our management team.	
I have no (	) in recommending him for the job.
Please feel (	) to ask me if you don't understand.
When asked about the timing o	f his ( ), the prime
minister hesitated for a momen	t before replying.
The chief financial officer (	) forging financial
statements.	

concerns	denied	departure	
free	hesitate	hesitation	

## <u>Unit 58</u>

) personal accident insurance.
) Ms. Hall on her handling of
) for violation of
) for the job.
( ).
) breakfast is served in your room
to be (

completelycomplimentcomplimentarycomplimentarycomplimentedliablequalified

## <u>Unit 59</u>

Hello, Ms. Hunter. This is	Charles Weston from	n Sunshine Tours. I'm
( ) y	our call about the ho	tel
(		
The situation returned to (		) within a month.
I need to make a quick pho	one (	).
On his (	) from Europe	e, he began his career as
a writer.		
Please give the customer a	case number before	(
up.		
Could you please (	) me to	Jane Peterson's room?
I had to (	) these boots t	o the shop because they
were too big.		

call connect hanging normal reservation return return return

# <u>Unit 60</u> ) list of prices and services, please For a ( call us today at 553-5489. The new building is nearing ( ). The ( ) of the library took five years to complete. The ( ) will be paid on the completion of the project. His resignation came as a complete ( ) to us. A: Have you made a dinner ( )? ) forgot. B: Oh, I (

complete completely completion construction remainder reservation surprise

<u>Unit 61</u>	
To take (	) of this special offer, please visit our
website at www.ibcp.com.	
I lost all (	) of time.
My boss didn't take much (	) of my
suggestions.	
During our stay we took ful	l advantage of the hotel's sports
(	
The new law will take (	) on July 1st.
Monthly bank statements he	elp you keep track of your
(	

advantage	effect	expenses	
facilities	notice	track	

## <u>Unit 62</u>

Ladies and gentlemen, thank	k you for joining us today. And now I'm
(	to introduce our first speaker, Dr. Henry
Crawford.	
It was (	) to sit in a sidewalk café and watch
people walk by.	
The marketing manager was	s pleased with the sales
(	
My boss is hard to (	).
It is my great (	) to introduce our
keynote speaker, Mr. Jonath	an Laming.
We are pleased to (	) you that your
application has been approv	ed.

figures	inform	pleasant	
please	pleased	pleasure	

## <u>Unit 63</u>

Please remember that the use of	of cameras or recording devices is		
strictly (	) inside the theater.		
Pollution is an unavoidable (	) of human		
activity.			
Job losses as a result of the (	) are inevitable.		
Photography is (	) forbidden in the museum.		
Please (	) from smoking in this area.		
Strictly speaking, Northern Irel	land is not (		
Great Britain.			

consequence merger part

prohibited refrain strictly

loading

## <u>Unit 64</u>

Southbound traffic on Mitchell Freeway is (			
from Farrington Street to Russell Road due to an accident.			
A school bus (		) into a lamp	post.
Vehicles without perm	nits will be (		) at the
owner's expense.			
The traffic (		) gets wors	e during the
summer.			
They were only (		) injured in	the crash.
The airport is (		) congested	1.
They are (	) th	e boxes into the	ne truck.
congested c	ongestion	crashed	heavily

slightly

towed

# <u>Unit 65</u>

(	) the first of the mo	onth following their hire		
date, all regular employees who work a minimum of 24 hours per				
week are (	) for medical benefits.			
Agricultech Incorporated	l manufactures equip	oment that is specifically		
(	) for use in agricult	tural research.		
Due to frequent violence	, this movie is not (	) for		
children under 12 years.				
Timely decisions are (		) for maximizing		
revenues and profits.				
Students are eligible to (		) a 10% discount on		
textbook purchases at the University Bookstore.				

designed effective eligible
essential receive suitable

## <u>Unit 66</u>

A recent survey shows 85	)	
on search engines to loca	te information on the We	b.
You should not place too	much (	) on these figures.
The new CEO (	) the ailing	g company around in
one year.		
The new sales manager fa	ailed to live up to our (	).
Japan relies on (	) for about	two-thirds of its
beef consumption.		
When Mr. Lotterby is on	vacation, his assistant wi	ill
(	) in for him.	

expectations	imports	reliance	
rely	stand	turned	

## <u>Unit 67</u>

Global Quality (	) consulting services for
companies interested in impr	roving business processes and operational
(	
Copies of the report were (	) this morning.
We are planning to expand o	ur ( ) channels
worldwide.	
The following is a list of local	al ( ) selling our
products.	
Ms. Johnson is (	) buying a new house.
Several security cameras have	ve been ( ) in the
parking lot.	
Hotel Caribbean provides gu	ests with a comfortable stay at
( ) p	prices.

considering distributed distribution distributors reasonable efficiency installed provides

## <u>Unit 68</u>

All repairs and maintenan	nce of rescue boats should be carried out in		
(	) with the manufacturer's instructions.		
Our facilities are (	) in compliance with		
environmental laws.			
The film festival was spo	onsored by Kawasaki City in		
(	) with local businesses.		
The committee drew up t	the guidelines in (		
with scientists.			
We (	) our business in accordance with local laws		
and regulations.			
Your pension will be (	) in line with inflation		
each year.			

accordance association conduct consultation increased operating

## <u>Unit 69</u>

Passengers are (	) that strict security remains in
place at all UK airports.	
Research (	) that extensive reading is an effective
way to learn a language.	
The test is designed to (	) the students' progress.
The accident serves as a (	) of the importance of
seatbelt use.	
Most of the tables are (	).
His (	of the situation was accurate.

assess assessment indicates
occupied reminded reminder

## <u>Unit 70</u>

When Mr. McGuinness arrived at the office at 9:30 p.m., it was			
completely (	).		
Property investors are (	) London due to high		
prices.			
Try not to use an ATM at night	or on a (		
street.			
Please complete the (	) questionnaire and		
return it in the envelope provide	ed.		
The proposal was narrowly (	) 230 votes to		
225.			
Mr. Conran (	) a deserted warehouse into a		
restaurant.			

converted defeated deserted

deserted deserting enclosed

## <u>Unit 71</u>

All flights are (	) to delay and cancellation		
today after the dense fog	which continued overnight.		
The (	) is subject to approval by the stockholders.		
My brother's house is hug	ge ( ) to mine.		
I'm (	) with the area.		
Prices are subject to (	).		
Your arguments are not (	) to this discussion.		
Violators are subject to a	( ) of up to 300		
dollars.			
The street was (	) to me.		

change	compared	familiar	familiar	
fine	proposal	relevant	subject	

# <u>Unit 72</u>

The item you ordered is (		) out of stock.			
The toy manufacturer has	temporarily (		)		
production of its stuffed an	nimals.				
Becky found a (	) j	ob that	will	last	until
December.					
James successfully (		) the training course.			
Analysts responded (		) to th	e news.		
Profits rose (	) last year.				
					_
cautiously	completed	halted	1		

temporary significantly temporarily

# <u>Unit 73</u>

The product inside this box is (			)	and	should	be
handled with care.						
My printer is (		) with Wi	ndow	's Vis	ta.	
Grace is a (		) worker.				
Mr. Kinsley decided	ne job for (			)		
reasons.						
Peace in the region	(	) ex	xtrem	ely fi	ragile.	
The shop carries a v	vide (	) 01	f clot	hes.		
Ticket prices to Los	Angeles (		),	dep	ending	on
the time of year.						
Molly always works	s (	).				
aamnatihla	diliaant	diligantly	fnc	o dila		
compatible	diligent	diligently	117	agile		
remains	variety	various	va	ıry		

# <u>Unit 74</u>

In a press conference yesterday	y, Richmond Engineering announced	
that it will (	) Dupon Electronics.	
More mergers and (	) are expected in the	
retail sector.		
The package was (	) to the wrong address by	
mistake.		
The audience (	) mainly of teenagers.	
Nearly 40,000 runners from ov	ver 100 countries (	)
in the Tokyo Marathon.		
While working in Shanghai, M	Ms. Cooper ( ) a	l
good knowledge of Chinese.		
Please pay for the goods on (	).	
acquire acquired	acquisitions consisted	
delivered deli	ivery participated	

# <u>Unit 75</u>

Smoking is prohib	ited in this bui	ilding except in		
(	) areas	s.		
Prolonged (		) to the sun can c	ause skin damage	e.
NCC Education's	qualifications	are (	)	
worldwide.				
The village was re	cently designa	ated as a (	)	
area.				
Our office is conve	eniently (		) just a few	
minutes from the s	station.			
Ms. Dickens was p	presented with	an award in (		)
of her dedicated se	ervice to the co	ompany.		
The harbor is (		) to wind a	and waves from the	he
north.				
The committee and	nounced the (		) of 18 sites as	3
Historic Landmark	ζS.			
conservation	designated	designation	exposed	
exposure	located	recognition	recognized	

# <u>Unit 76</u>

Cycling is a great form o	f exercise and an e	excellent	
(	) of transportatio	n.	
We were (	) him to ca	all this morning.	
Mr. Burney did not (		) to any of my emails	5.
E-mail has become an in-	creasingly importa	ant means of	
(	).		
The concert did not live	up to our (	).	
In (	) to your inquiry,	we are providing you w	vith
the following information	n.		
Tahiti is a popular tourist	t (	).	
communication	destination	expectations	
expecting me	eans respond	response	

# <u>Unit 77</u>

We would be grateful if y	you would acknowledge (	)
of this letter.		
I (	) a letter from an old friend yesterday.	
Be (	) to make copies of all the documents.	
Please bring your passpo	ort as ( ) of identity.	
Mr. Norton (	) the need for reform.	
I have received an (	) for 300 dollars.	
Can I have a (	), please?	

acknowledged invoice proof receipt
receipt received sure

## <u>Unit 78</u>

I am writing to inform you that we will (		
headquarters from Philadelphia to	New York.	
Our new line of laptop computers v	will be (	)
next month.		
We need to ( ) r	relocation costs.	
Mr. Montgomery claims that he wa	as unfairly (	).
Ms. Fisher received compensation	for unfair (	).
The company will (	) to New York next m	onth.
It is useful to learn how to (	) inform	ation
effectively.		

dismissal dismissed estimate launched organize relocate relocate

# <u>Unit 79</u>

I would like you to (	) the research project
after Dr. Fox leaves next	month.
Some of the board memb	ers ( ) their concerns
about the proposal.	
You must submit your va	cation request to your
(	) 2 weeks in advance.
You should (	) your property against fire.
The students conducted a	chemical experiment under the
(	) of the teacher.
I'd like to (	) a table for two, for tomorrow night
I took out health (	) last year.

expressed insurance insure reserve supervise supervision supervisor

# <u>Unit 80</u>

We have (	) some of the clauses in the Customer
Agreements.	
We thought her presentation wa	as ( ).
We made a few (	) to the design.
Our office was (	) last year.
The museum will be closed dur	ing ( ).
The company has (	) massive changes in the last
five years.	
( ) on	feedback from the students, we
modified the course.	
I was (	) by his enthusiasm.

based impressed impressive modifications modified renovated renovation undergone

# <u>Unit 81</u>

The exhibition (		) paint	ings by important local
artists such as Ralph Hed	lley and John	Falcona	r Slater.
A computer can (		) many	tasks at once.
Mr. Owen looked at the s	sales (		) and smiled
contentedly.			
They all looked (		).	
We have successfully (			), with new products and
services.			
Air bags are a (		) featu	re in most new cars.
I'm (	) for a job.		

features figures innovated looking
perform standard tired

# <u>Unit 82</u>

We are confident that the	new accounting system will			
(	) in increased productivity.			
Drinking too much can (	) to health			
problems.				
You will get your exam (	) in four weeks.			
Heavy traffic is causing (	) on the highway			
Lay-offs resulted from the	e ( ).			
Unemployment is a major	r ( ) of poverty.			
Interest-rate cuts (	) about economic			
recovery.				
The merger resulted in (	).			

brought	cause	delays	lay-offs
lead	merger	result	results

# <u>Unit 83</u>

If you have a schedule	) with the se	minar,	
please contact me as s	oon as possible	e.	
There is a Chinese cal	ligraphy collec	etion on (	) at
the museum.			
The committee raised	no (	) to the prop	osal.
The results of the rese	arch conflict w	rith all previous	
(	).		
Train and bus times ar	e (	) in the statio	on.
(	) is better t	chan cure.	
Ms. Gilbert strongly (		) to the term	s of the
contract.			
a sufficient disas	.1 4:1	6:1:	
conflict disp	olay displ	ayed findings	
objected	objection	prevention	

## <u>Unit 84</u>

I would be more than happy to provide you with a letter of				
(	), if you so desire.			
The plant was build exact	ly to our (	).		
The meeting room can (	)	up to 30 people.		
The teacher (	) using	word cards to learn		
new words.				
The price of the tour inclu	ides (	).		
The consultant made seve	ral (	) to the client.		
Mr. Heller is going to give	e a (	) to the board of		
directors.				

accommodate accommodation presentation recommended recommendation recommendations specifications

## <u>Unit 85</u>

The guided tour will last (	) two hour	S.
The construction work will	take approximately 8 weeks	to
(		
Our (	) time of arrival will be eigh	nt o'clock in
the morning.		
The total cost of constructi	on will (	) to two
million dollars.		
Three thousand pounds see	ems to be a (	)
approximation of the actua	l costs.	

approximate approximate approximately

complete reasonable

# <u>Unit 86</u>

M&K Corporation is (	) an experienced sales	
manager for its Vancouver office.		
The travel guide (	) over 500 hotels and	
restaurants.		
I am seeking (	) of the rules.	
The names on the list are in alphabetic	al ( ).	
Illustrations are provided to help (	) the	
written instructions.		
Twelve years ago, Claudia joined our o	company as a sales	
(		
If symptoms (	), seek medical advice.	
clarification clarify lists order persist	representative seeking	

## <u>Unit 87</u>

Situated in	the heart of B	Birmingham, th	ne Jade	Hotel offers easy	
(		) to all the main shopping and leisure areas			
of the city.					
There are	a few job (			) at our company.	
You need a	a password to	(		) the database.	
Tickets are	e available at y	our local ticke	et (		).
I bought this pizza in the frozen food (				) of	the
supermark	et.				
They gave	me free (			) to the company	files.
The party began with the president's ( ) remark			narks.		
	access	access	access	aisle	
	opening	openings	S	outlet	

## <u>Unit 88</u>

Revenues for the quarter were lower than ( )			)	
projected due to a delay in the release of a new product.				
People work more	,		) in a team.	
(	) sal	es figures we	re higher than exp	ected.
His daughters, Emma and Tina, are seven and ten,				
(	).			
Our products comp	are (		) with those of o	our
competitors.				
(	), I planned to stay there for a month.			
We had a very (		) meeting this morning.		
favorably	initial	initially	initially	
productively	productive	respec	ctively	